**CPO Meeting Minutes**

**September 11, 2018**

**Attendees**: Jessica Beck, Deb Mott, Karen Huhn, Dominga Sanchez, Ruben Campos, Clara Crusafon, Randy Tran, Darren Bland, Cori Bland, Christine Mueller, Genevieve Raich, Stephanie Haines, Cyndie McCarley, Randy Balisi, Josie Heathman, Patricia Sterns, Annisa Lewis

**Minutes Approved for June 5, 2018 Meeting** – Christine

* Motion made to approve minutes by Genevieve, Seconded by Patricia Stern

**By-Laws were approved for current year.** Motion made by Patricia Stern & seconded by Genevieve.

**New Business:**

* Fundraising – we raise money to cover current year activities which include teacher grants, field trips and experiences for each grade level, competition fees (e.g. Math Bowl, Science Olympiad, etc.), 8th grade party, and much more.
  + As no one stepped up to spearhead Impact Cheldelin (cash donation drive), this year we will do a toned down version of Impact Cheldelin. We don’t expect the income to be as much, therefore, we would like to look at doing some other fundraisers. Some current ideas:
    - Fred Meyer loyalty card – hook to Cheldelin for % of all purchases. Remind families.
    - Dances – focus on Cheldelin kids, will target months that B&G does not have a dance
    - Other ideas
    - Amazon Smile: we do not currently have a non-profit designation so we cannot partake in Amazon Smile. It takes time to apply for the status. Perhaps we can look into it.
* CPTO Positions – Current and Open:
  + CPTO Executive Board:
    - Genevieve Raich: President
    - Cori Bland: Treasurer
    - Christine Mueller: Secretary.
    - ***VP position is open***
  + CPTO Committee Chairs:
    - Patricia Sterns: Student grants
    - Jeannette Hovermale: Dine-outs
    - Trish Hendrickson: Teacher Appreciation
    - Margann Huang: BoxTops
    - Cori Bland & Alexis McQuillan: 8th Grade party
  + General list of volunteer opportunities at Cheldelin:
    - Student store – help sell items during lunch
    - Teacher Appreciation – help organize, set up, clean up, and/or bring in items for lunches
    - Impact Cheldelin – help in cash donation drive
    - Office assistant – help answer phones and greet guests
    - Dine Outs – help chair, or attend dine-outs
    - Boxtops – collect box tops
    - Teacher Grants – committee to help review and approve grant requests from teachers based on budget
    - Executive Committee – officer position in CPTO
    - 8th grade year-end events –chaperoning, setup/cleanup, donating food, etc.
    - Help with events and competitions
  + **Looking for shadows for this year to take over some positions for next year**
  + Teacher appreciation during conferences on: Nov 1 or 2, and March 14 or 15
    - Need volunteers to help with planning, bringing in food, setting up and clean-up
      * Josie Heathman and Randy Balisi volunteered to help in coordination of the event
    - In the past, there has been a theme for food (e.g. Taco Bar) for teachers to have meal over conference time. Several other ideas were discussed as some teacher feedback indicated that tacos were too heavy. Chelsea Hanson in the office can help send out a sign-up to ListSrv to bring in food.
* Treasurer Report – Cori Bland
  + Because the 6th grade experience did not occur, we are starting the year off a little higher than last year
* How to get more parents to come? Brainstorm of ideas from meeting:
  + Bring a friend
  + Teachers come talk to group
  + Community building event before the meeting
  + CPTO meetings
  + Hold interesting Events
    - Science Night
    - Common Core Math Info Night
    - Education Standards Info Night
    - Showcases of electives
  + Reasons why people come to the CPTO
    - Don’t know anything about the school or how it functions – want to learn more
    - Teachers should be involved – want a chance to meet them and hear from them
* Q&A Session
  + Cellphones: new policy – can use it during non-instructional time, except in lunchroom
  + Wazzle = Pinnacle – way to check on kids’ grades
    - Teachers update every two weeks.
    - Codes will be sent out along with schedule of pinnacle updates
  + Register for alerts
    - Flash Alerts
    - Bus Alerts
    - What’s the plan for Sept 19 when they update us on the bus routes? We aren’t sure … Construction on Walnut and shortage of drivers has impacted bus schedules, several runs have been very late but kids are supervised until buses arrive. General bus alerts have been positive.
  + Standardized testing at Cheldelin:
    - Smarter Balance, Oregon State Testing, STARS
  + Amount of homework – varies by class and teacher.
  + Other incites:
    - Snack Shack is available for kids to purchase items using their lunch money
    - Most Teachers have websites where students can look up homework assignments, syllabus, and some post calendars with due dates
  + If a student is out sick for 3 days or more, can fill in a request for homework. Same is true for a prearranged absence. Forms are in the office.

Meeting was adjorned at 8:30 pm

Minutes submitted by Christine Mueller