

CPTO Minutes 2/16/19

Attendees: Darren Bland, Bill Brock, Emily Norcross, Meghan West, Melissa Miller, Melanie Mitchell, Lon McQuillan, Alexis McQuillan, Lucy Wu

Meeting Minutes:

1. Introductions
2. Approval of minutes from January meeting
 - a. Melissa Miller moved to approve, seconded by Lon McQuillan
3. Treasurer's Report (Lon)
 - a. IMPACT Cheldelin income received: \$11,999.79
 - b. Dine-outs funding is still coming in; Chipotle (\$233.77) and Pastini (just under \$250)
4. Teacher Grants - (Patricia)
 - a. Dissection Grant from 6th-grade science
 - b. Printer Ink Grant request
 - c. Band Entrance Fees
5. Student Store / Conference Meals - (Meghan)
 - a. Nothing to report
6. Box Tops - (Melissa)
 - a. Send in final box tops by 2/28/20
7. Dine-outs - (Emily)
 - a. 2/11/20 - Panera
 - b. 2/27/20 - Cascade BBQ with Live Music
 - c. 3/3/20 - Spaghetti Factory
 - d. 3/13/20 6 pm or 3/14/20 12 pm at Dream Dinners \$50 for three meals.
 - e. 5/19/20 - McMenamin's downtown on 3rd Street; 50% of all proceeds go to Cheldelin
8. Principles Update (Principal Bland)
 - a. Boundary Update
 - The boundary review is half-way through, the goal continues to be to balance enrollment primary at middle schools.
 - Feedback from the 2/4/20 task-force meeting included concerns about bus routes, longer bus rides, the potential increase in the student: teacher ratio, especially at the elementary. The discussion has pivoted away from elementary boundary adjustments and will focus on a middle school and high school boundary adjustment.
 - The next task force meeting will be held on February 11, 2020, from 6:00 – 8:00 pm, at the Western View Center. The meeting will focus more closely on middle school and high school boundaries.
 - Open House #2 will be held on February 18, 2020, at Linus Pauling Middle School from 6:00 – 8:00 pm.
 - Final Boundary Meeting is March 3, 2020, before the recommendation to the superintendent
 - Some potential impacts and concerns lie around Kindergarten registration and transfer requests. The district transfer window and kindergarten enrollment for Corvallis residents for the 2020-21 school year will be available April 13 through May 1. This process typically takes place in March and has been rescheduled to align with the District's review of current transfer policy and implementation of new boundary areas.

- b. Design Advisory Committee (DAC) meets on 2/11 to discuss the library remodel. DAC will be debating the relocation or potential removal of the circulation desk in the library, which was CTPO funded five years ago.
 - c. Parent-Teacher Conferences will take place on 3/12 & 3/13. Will make a public announcement once full coordinated with LP staff
 - The format includes; morning, afternoon, evening conferences
 - 3/12/20 at 4 pm will be held for the Teacher conference meal, CPTO member Crystal to coordinate.
9. CTPO Member Lucy Wu asked about Tag Letters. Lucy said she noticed that Tag Letters had arrived after the conference date, which was problematic since the conference had completed. Principal Bland stated that Tag Letters are sent from the District and only during the fall quarter. Tag Letters are meant to help families create a plan for the school year.
10. CTPO Member Lucy Wu asked about Volunteer Hours; specifically, if the recorded hours should be turned into the office. Principal Bland shared that, indeed, the student is to document the hours and turn them into the office. Students are to track and record their community and school volunteer hours over a 12-month period to qualify. Volunteer hours for the award are designated based on cumulative hours. The awards are offered at multiple levels and are designed to recognize each milestone of service achievement. Levels include bronze, silver, and gold. School coordinators provide the district coordinator with a list of students and their hours, which are then reviewed, approved, and submitted. Students receive the award at their end of year school award ceremonies. Along with the honor of presidential recognition, recipients receive a personalized certificate, an official pin, and a congratulatory letter from the president of the United States. Read more about the [Presidential Volunteer Service Award](#).
11. The next CPTO is March 9 at 7:00 pm; it is always the 2nd Monday of the month
12. Adjournment - 7:35 pm

CPTO Agenda 12/16/19

1. Introduction
2. Approve minutes from the November meeting
 - a. Melissa Miller moved to approve, seconded by Melanie Mitchell
3. Treasurer's Report
 - a. November Budget - received the majority of the IMPACT funds, still waiting on additional \$5,000 expected donation to fund
4. Teacher Grants
 - a. So far we have funded garden fund (improvements to science courtyard), and stage lighting for drama/choir
5. Student Store
 - a. No updates reported
6. Box Tops
 - a. Next deposit will be sent in February
 - b. Use of the app has increased funds
 - c. Looking to send further communication to educate Cheldelin families (Facebook, newsletter, etc.)
7. Dine Outs
 - a. Chipotle brought in \$233.77
 - b. 2 dine-outs in January (Panda Express Jan 24 all day, Pastini Jan 13&14)
 - c. Panera February 11
8. Principal's Update
 - a. DAC meeting (construction meeting) to discuss the plans we have moving forward - library, STEAM lab, cafeteria & restrooms
 - i. Students participated well in the meetings, engaging with questions and offering suggestions to improve the plans for the restrooms
 - ii. Construction will start in the summer - items are being pre-ordered so they will be ready to start right away
 - iii. First Boundary Review meeting occurred last week - updates will be shared later in the school year.
 - b. 45 Thanksgiving boxes were either delivered or pick-up - funded by an outside organization
 - c. Continuing Holiday Gift sponsorship for families in need - fully funded by the Cheldelin Staff
 - d. Elective night is being shifted to elective showcase day in order to reach students who may not be able to come to night options. Electives are also creating videos that highlight their specific elective to showcase the class.
 - e. To date, no students have come forth to lead the student dances for this school year.
9. Adjournment - 7:47pm